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**TITLE: Wellness Coordinator**

**SEASONAL**

**REPORTS TO: Executive Director**

**June 20 - August 4, 2022\*** (w/student testing support and pre-planning workshops as needed)

\*NHPS Teachers: Start date flexible depending on NHPS last day

**Mission:** Horizons at Foote advances educational equity through a robust academic and enrichment program that builds on long-term partnerships with families and communities to provide a joyful, safe, and inspiring learning environment that empowers students from New Haven Public Schools to thrive in an ever-changing world.

**Position Summary:** *Horizons at Foote* is looking for Social Worker to act as the primary resource to students, teachers and families during a six-week summer academic and enrichment program. This position requires an ongoing commitment to Horizons students and families and a keen interest in professional development for desired areas of growth. The ideal candidate will learn and grow with the organization. We are planning for in-person programming using applicable CDC guidelines.

**Responsibilities:**

- Ensure classrooms have a positive and inclusive learning environment, observe, push-in/pull-out as needed, and provide resources to teachers about classroom behavioral management (individual or group student needs)
- Coordinate and/or provide students with one-on-one sessions as needed and in small groups and/or affinity groups
- Provide consultation with teachers regarding student social-emotional learning, student behavior, individual student situations, and classroom management
- Keep accurate records regarding all consultations and infractions
- Provide families with feedback and resources for their children
- Build strong and mutually respectful relationships with students and their families, teachers, and staff
- Culturally responsive, mission aligned, and committed to Diversity, Equity and Inclusion
- Provide professional development for staff around trauma-informed behaviors, mandated reporting, and individual student resources
- Attend one week of orientation and set up before the start of the program
- Maintain records of student progress, data & incidents, and review IEPs in support of students and families
- Manage and lead middle school life skills courses, build weekly curriculum with the Executive Director centered around SEL, life preparedness, school readiness, etc.
- Manage and lead weekly intern SEL meetings centered around SEL in the classroom.
- Work alongside the nurse as needed in support of student needs
- Other duties as assigned



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**Important Program Dates:**

- **Saturday, May 20** - Teacher Training
- **Tuesday, June 20 - Friday, June 23** - Orientation and classroom setup\*
- **Monday, June 26 - Friday, August 4** - Six-week program (closed July 4<sup>th</sup>)
- **Monday, July 3** - Family Night Cookout (5:00-6:00pm)
- **Wednesday, August 2** - Student End of Summer Reports due

**Requirements:**

- Bachelor's degree in Social Work (Master's Degree in Social Work preferred)
- Experience working with elementary and middle school children, restorative practices in schools, social emotional learning techniques, individual and group support,
- Teaching experience is a plus
- A passion for learning and working with children
- Strong interpersonal skills, patient, positive, warm, demanding and adaptable attitude

**Starting Salary:** \$8,000

**Individuals interested in being considered for this position should send:**

- Current Resume
- Letter of Interest/Cover Letter that includes your Educational Philosophy
- List of Three References

To: Rashana Graham (she/her) at [rgraham@horizons.footeschool.org](mailto:rgraham@horizons.footeschool.org)

- In the subject line, please indicate the position: **Wellness Coordinator Candidate**

For additional information please visit: <http://www.horizonsatfoote.org>

**Thank you for your interest in Horizons at Foote!**