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**TITLE: Lower School Head Teacher**

**SEASONAL**

**REPORTS TO: Executive Director**

**June 20 - August 4, 2022\*** (w/student testing support and pre-planning workshops as needed)

\*NHPS Teachers: Start date flexible depending on NHPS last day

**Mission:** Horizons at Foote advances educational equity through a robust academic and enrichment program that builds on long-term partnerships with families and communities to provide a joyful, safe, and inspiring learning environment that empowers students from New Haven Public Schools to thrive in an ever-changing world.

**Position Summary:** *Horizons at Foote* is looking for an experienced, dedicated, nurturing, and enthusiastic teacher with the ability to foster a lifelong love of learning in children. The successful candidate will be a team player who has experience teaching a wide range of abilities and extending the curriculum to meet the needs of all students. In addition, this person will have a strong commitment to the *Horizons at Foote* mission and interest in being involved in our community during the six-week summer enrichment program and through participation in year-round events. This position requires an ongoing commitment to the Horizons students and families and a keen interest in professional development for desired areas of growth. The ideal candidate will learn and grow with the organization. We are planning for in-person programming using applicable CDC guidelines.

**General Description:**

- Lead classroom educator for approximately 16 students during a six-week summer academic and enrichment program
- Build strong, consistent, and mutually respectful relationships with students and their families
- Responsible for planning and instruction of different subject areas using a wide range of teaching aids
- Write lesson plans, teach lessons and provide evaluative feedback
- Maintain attendance records in coordination with assistant teacher
- Work with and guide the assistant teacher; oversee and supervise assigned interns and volunteers
- Attend all field trips, participate daily in meals with students, assist students during swim lessons, attend our annual family night, faculty meetings, and other duties as assigned
- Attend one week of orientation and set up prior to the start of the program
- Attend health and allergy trainings; awareness of class' allergies and health statuses, communication with TA, classroom interns and volunteers to ensure awareness
- Use ParentSquare platform as well as phone calls to regularly communicate with students' families



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**Important Program Dates:**

- **Saturday, May 20** - Teacher Training
- **Tuesday, June 20 – Friday, June 23** - Orientation and classroom setup\*
- **Monday, June 26 – Friday, August 4** - Six-week program (closed July 4<sup>th</sup>)
- **Monday, July 3** - Family Night Cookout (5:00-6:00pm)
- **Wednesday, August 2** - Student End of Summer Reports due

**Requirements:**

- Bachelor's degree required; master's degree preferred
- Minimum 2-4 years head teaching experience in a K-8 classroom preferred
- Experience with project-based learning
- A clear understanding of differentiated instruction
- Effective oral and communication skills with parents
- Experience using technology to enhance instruction
- Skills needed to mentor and supervise assistant/associate teacher, intern, and volunteers
- Committed to summer learning and can be available each summer to grow with cohort class

**Starting Salary:** \$6,600

We actively encourage applications from candidates with broad and diverse backgrounds. **Individuals interested in being considered for this position should send:**

- Current Resume
- Letter of Interest/Cover Letter that includes your Educational Philosophy
- List of Three References

To: Rashana Graham (she/her) at [rgraham@horizons.footeschool.org](mailto:rgraham@horizons.footeschool.org)

- In the subject line, please indicate the position:
  - **Lead Teacher Candidate for \_\_\_\_\_** (K-2 or 3-5).

For additional information please visit: <http://www.horizonsatfoote.org>

**Thank you for your interest in Horizons at Foote!**